

STATE OF MINNESOTA
OFFICE OF ADMINISTRATIVE HEARINGS
FOR THE DEPARTMENT OF DEPARTMENT OF HUMAN SERVICES

In the Matter of Order to Forfeit a Fine
and Order of conditional License for
La Creche Early Childhood Center

PREHEARING ORDER

A prehearing conference was held by telephone on January 13, 2009. Cara M. Hawkinson, Assistant Attorney General, 445 Minnesota Street, Suite 900, Saint Paul, MN 55101-2127, appeared on behalf of the Department of Human Services. Michelle S. Grant, Dorsey & Whitney LLP, 50 South Sixth Street, Minneapolis, MN 55402, appeared on behalf of La Creche Early Childhood Centers, Inc.

The parties will cooperate in the exchange of documents. A Protective Order was issued on December 5, 2008. No formal deadline for discovery has been set. In the event that the parties are unable to agree on the exchange of information, either party may request a telephone conference with the Administrative Law Judge.

IT IS HEREBY ORDERED:

1. This matter is scheduled for hearing on **April 7, 2009**, commencing at **9:30 a.m.**, at the Office of Administrative Hearings, 600 North Robert Street, St. Paul, MN.
2. The parties shall exchange proposed written exhibits and witness lists, and file an index of exhibits and a copy of the witness list with this office by **March 31, 2009**. See Minn. R. 1400.6950. To the extent possible, the parties shall enter into prehearing stipulations regarding the facts involved in the hearing and foundation for anticipated exhibits. Any party objecting to foundation for any written exhibit shall notify the offering party and judge in writing at least two working days prior to the hearing or the foundation objection is waived.
3. Hearings are ordinarily digitally recorded. In the event that any party requests a court reporter, notice shall be given to the Office of Administrative Hearings no later than **March 31, 2009**. See Minn. R. 1400.7400, subp. 2.
4. Requests for subpoenas for the attendance of witnesses or the production of documents shall be made in writing to the administrative law judge

pursuant to Minn. R. 1400.7000. A copy of the subpoena request shall be served on the other parties. A subpoena request form is available at www.oah.state.mn.us.

5. The parties have not requested accommodation for a disability or appointment of an interpreter. The Office of Administrative Hearings shall be notified promptly if either an accommodation or interpreter is needed.

6. This case may be appropriate for mediation. The parties are encouraged to consider requesting the Chief Administrative Law Judge to assign a mediator so that mediation can be scheduled promptly.

Dated this 14th day of January 2009.

s/Beverly Jones Heydinger
BEVERLY JONES HEYDINGER
Administrative Law Judge